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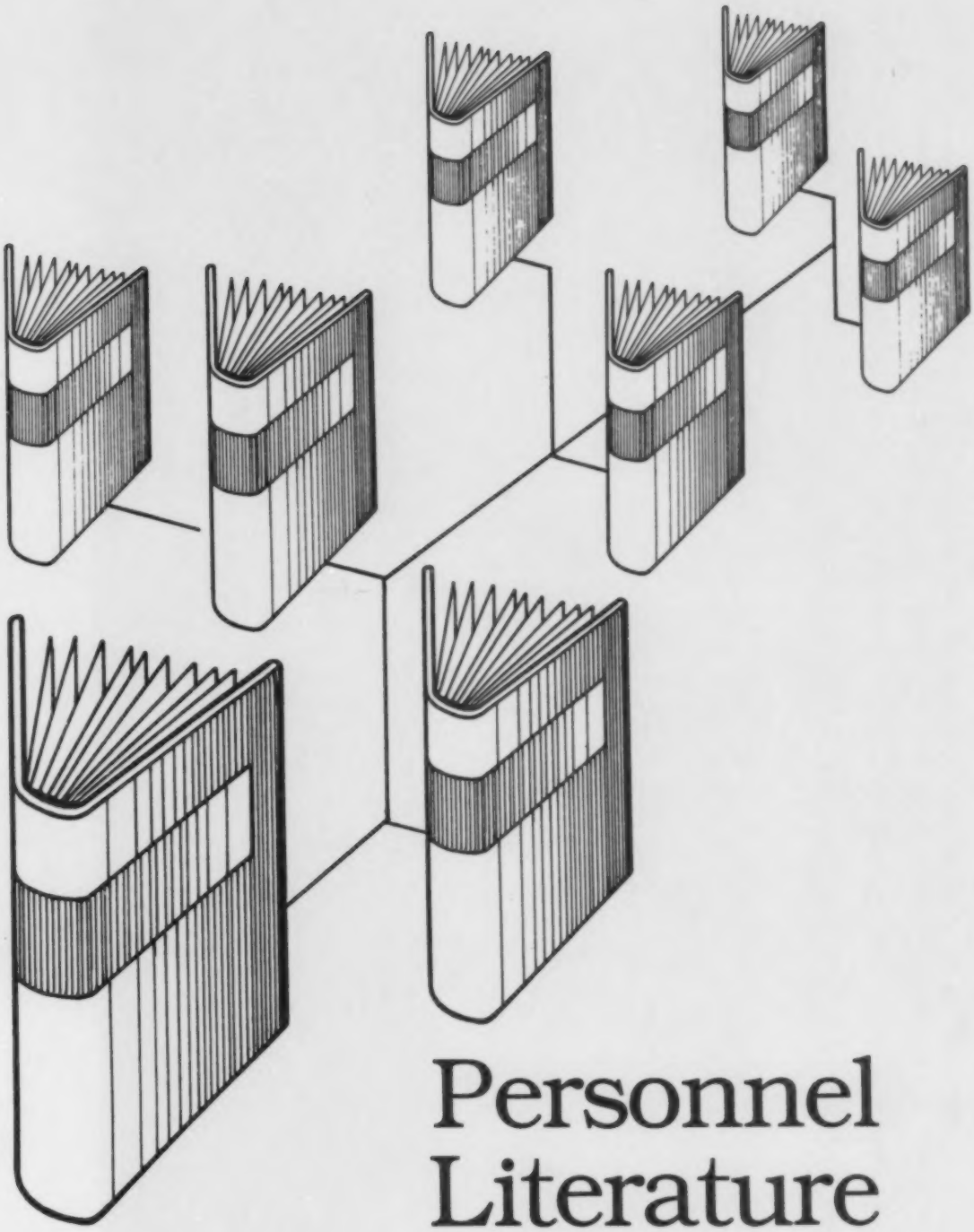

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March 1992
Vol. 51, No. 3

TABLE OF CONTENTS

	Item No.
Absenteeism	1
Assessment Centers	2
Attitude Surveys	3
Career Staffing	4-10
Change, Organizational	11-15
Civil Service	16
Communication	17-22
Compensation	23-29
Consultants	30
Counseling	31-32
Employee Conduct	33-39
Employee Health and Medical Care	40-48
Employees' Compensation	49-50
Equal Opportunity in Employment	51-56
Ethics	57-60
Executives	61
Executives--Abilities and Characteristics	62-66
Executives--Compensation	67
Executives--Responsibilities	68
Handicapped	70-72
Health Personnel	73-76
Incentive Awards and Programs	77-79
Insurance, Health	80-82
Internship	83
Job Satisfaction	84
Job Search	85
Labor-Management Relations	86-89
Leadership	90-92
Leave	93
Management	94-101
Management by Objectives	102
Occupations and Occupational Choice	103-104
Older Worker	105
Organizational Behavior	106-107
Organizations	108-113
Orientation	114
Participative Management	115-118
Performance Evaluation	119-120
Personnel Administration	121
Personnel Policies	122-129
Personnel Records	130
Personnel Research	131
Position Classification	132
Productivity	133-141
Professional Employees	142-143
Public Administration	144-155
Reduction in Force	156-157
Relocation	158
Retirement	159-162
Safety	163-164
Supervision	165-168
Tests	169
Thought and Thinking	170
Training	171
Women--Employment	172-173
Work Life	174-175

ABSENTEEISM

3-1

Bycio, Peter.

Job performance and absenteeism: a review and meta-analysis. **Human relations,** 45:193-220, February 1992.

Descriptors: *Absenteeism--Research.

ASSESSMENT CENTERS

3-2

Gaugler, Barbara B. and Amy S. Rudolph.

The influence of assessee performance variation on assessors' judgments. **Personnel psychology,** 45:77-98, Spring 1992.

Descriptors: *Assessment centers--Research / *Executives--Evaluation--Research.

ATTITUDE SURVEYS

3-3

Verespej, Michael A.

Drug users--not testing--anger workers: resistance to workplace testing may be a thing of the past. **Industy week,** 241:33-34, February 17, 1992.

Descriptors: *Drug abusers--Attitudes toward / *Drug abusers--Personnel policies / *Medical and physical examinations / *Attitude surveys.

CAREER STAFFING

3-4

Bell, Chip R. and Kristin Anderson.

Selecting super service people. **HRMagazine,** 37:52-54, February 1992.

Descriptors: *Selection--Methods / *Customer service.

3-5

Callahan, David M. and Richard J. Oppedisano.

Taking charge of recruiting. **Government executive,** 24:49, January 1992.

Descriptors: *Recruitment--Methods.

3-6

Caudron, Shari.

U S WEST finds strength in diversity. **Personnel journal,** 71:40-42+, March 1992.

Descriptors: *Selection--Case studies / *Cultural relations--Case studies / *Cross cultural communication--Case studies.

3-7

Filer, Barbara and Ted Brainard.

Step-by-step planning for a successful fair. **Journal of career planning & employment,** 52:65-58, January 1992.

Descriptors: *Recruitment--Methods.

3-8

Maniscalco, Rosemary.

High-tech temps in supply and demand. **HRMagazine,** 37:66-67, March 1992.

Descriptors: *Temporary employees / *Information specialists--Employment / *Professional employees--Employment / *Programmers--Employment.

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3-9
Meyers, John F.
Soroka v. Dayton Hudson Corp. -- is the door closing on pre-employment testing of applicants? **Employee relations law journal,** 17:645-653, Spring 1992.
Descriptors: *Selection--Cases / *Tests--Cases / *Medical and physical examinations--Cases.

3-10
Wymer, John F., III and Deborah A. Sudbury.
Employment discrimination "testers" -- will your hiring practices "pass"? **Employee relations law journal,** 17:623-633, Spring 1992.
Descriptors: *Selection--Cases / *Discrimination--Cases.

CHANGE, ORGANIZATIONAL

3-11
McKinley, William.
Decreasing organizational size: to untangle or not to untangle? **Academy of Management review,** 17:112-123, January 1992.
Descriptors: *Organization size--Research / *Organizational structure--Research / *Change, Organizational--Research / *Reduction in force.

3-12
Making choices about change. **Training & development,** 46:26-32+, March 1992.
Contents: Taking charge of change, by Craig Steinburg; Five views of change: the difference between winners and losers, by Daryl Conner; Aligning strategies for change, by William Bramer; Changing organisms instead of mechanisms, by Charles Kiefer; The path is the thing, by Anthony Carnevale; Training large groups faster, by Klas Mellander; Breakpoint change, by George Land and Beth Jarman; Approaches to change, by Greta Kotler.
Descriptors: *Change, Organizational.

3-13
Schiemann, William A.
Why change fails. **Across the board,** 29:53-54, April 1992.
Descriptors: *Change, Organizational.

3-14
Sutton, Robert I. and Thomas D'Aunno.
Building a model of work force reduction that is grounded in pertinent theory and data: reply to McKinley. **Academy of Management review,** 17:124-137, January 1992.
Descriptors: *Organization size--Research / *Organizational structure--Research / *Change, Organizational--Research / *Reduction in force--Research.

3-15
Tomasko, Robert M.
Restructuring: getting it right. **Management review,** 81:10-15, April 1992.
Descriptors: *Change, Organizational / *Cost reduction / *Organizational structure.

CIVIL SERVICE

3-16

Douglas, Joel M.

State civil service and collective bargaining: systems in conflict. **Public administration review,** 52:162-172, March-April 1992.

Descriptors: *Civil service--Comparative studies / *Collective bargaining / State government.

COMMUNICATION

3-17

Felts, Arthur A.

Organizational communication: a critical perspective. **Administration & society,** 23:495-513, February 1992.

Descriptors: *Communication--Research.

3-18

Finley, Michael.

Belling the bully: how to keep dominating people from dominating meetings. **HRMagazine,** 37:82-84+, March 1992.

Descriptors: *Meetings / *Communication techniques.

3-19

James, David L.

Don't think about winning. **Across the board,** 29:49-51, April 1992.

Descriptors: *Cross cultural communication.

3-20

Letitia Baldrige: arbiter of business manners and mores. **Management review,** 81:50-54, April 1992.

Interview.

Descriptors: *Cross cultural communication / *Business etiquette / *Etiquette.

3-21

Lindo, David K.

Dissent can be your biggest asset. **Supervision,** 53:14-16, April 1992.

Descriptors: *Dissent / *Problem solving / *Communication in personnel management / *Feedback (Psychology).

3-22

Widel, W. E.

Turn garbage into gold. **Supervision,** 53:5-7, April 1992.

Descriptors: *Grapevine--Control / *Communication techniques.

COMPENSATION

3-23

Bunning, Richard L.

Models for skill-based pay plans. **HRMagazine,** 37:62-64, March 1992.

Descriptors: *Pay systems.

COMPENSATION (Cont'd)

3-24
Dolmat-Connell, Jack and Ken Cardinal.
Beyond total compensation: the total-cost perspective. **Compensation & benefits review,** 24:56-60, January-February 1992.
Descriptors: *Compensation administration.

3-25
Herlihy, James W., Jr. and Jamie D. Owens.
Methods to implement a nonqualified 401(k) plan. **HRMagazine,** 37:52-54+, January 1992.
Descriptors: *Retirement benefits / *Deferred compensation.

3-26
Hestwood, Thomas M.
Setting fair pay policy. **HRMagazine,** 37:75-76+, January 1992.
Descriptors: *Pay policies.

3-27
Laabs, Jennifer J.
Unmarried...with benefits. **Personnel journal,** 70:62-70, December 1991.
Descriptors: *Fringe benefits / *Fringe benefit administration--Case studies / *Insurance, Health.

3-28
Wymer, William E., George Faulkner and Joseph A. Parente.
Achieving benefit program objectives. **HRMagazine,** 37:55-56+, March 1992.
Descriptors: *Fringe benefit administration / *Compensation administration.

3-29
Zeidner, Rita.
On balance, Federal benefits are healthy. **Government executive,** 24:42-43, February 1992.
Descriptors: *Fringe benefits / *Fringe benefits--Statistics / Federal government.

CONSULTANTS

3-30
Smith, Martin R.
Quality scams. **Across the board,** 29:14-15, April 1992.
Descriptors: *Consultants / *Quality control.

COUNSELING

3-31
Allcorn, Seth.
Self-defeating behavior in the workplace. **Supervisory management,** 37:8, April 1992.
Descriptors: *Behavioral problems / *Behavior modification / *Employee counseling / *Supervisors--Abilities.

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3-32
Parliman, Gregory C. and Erica L. Edwards.
Employee assistance programs: an employer's guide to emerging liability issues. **Employee relations law journal,** 17:593-601, Spring 1992.
Descriptors: *Employee counseling--Cases / *Counseling--Cases / *Invasion of privacy--Cases.

EMPLOYEE CONDUCT

3-33
George, Jennifer M.
Extrinsic and intrinsic origins of perceived social loafing in organizations. **Academy of Management journal,** 35:191-202, March 1992.
Descriptors: *Performance--Research / *Productivity--Research / *Organizational behavior--Research.

3-34
Greenlaw, Paul S. and John P. Kohl.
Proving Title VII sexual harassment: the courts' view. **Labor law journal,** 43:164-171, March 1992.
Descriptors: *Sexual harassment--Cases / *Employee conduct--Cases.

3-35
Hauck, Vern E. and Thomas G. Pearce.
Sexual harassment and arbitration. **Labor law journal,** 43:31-39, January 1992.
Descriptors: *Sexual harassment--Cases / *Employee conduct--Cases.

3-36
Kaufman, Leslie.
Sexual harassment. **Government executive,** 24:42-45, April 1992.
Descriptors: *Sexual harassment / Federal government.

3-37
Kennedy, Marilyn Moats.
Romance in the office. **Across the board,** 29:23-27, March 1992.
Descriptors: *Employee conduct / *Personnel policies / *Sexual ethics.

3-38
Smith, Michael Lee.
Is it sexual harassment? **Supervisory management,** 37:5-6, April 1992.
Descriptors: *Sexual harassment--Case studies / *Employee conduct.

3-39
Terpstra, David E. and Douglas D. Baker.
Outcomes of Federal court decisions on sexual harassment. **Academy of Management journal,** 35:181-190, March 1992.
Descriptors: *Sexual harassment--Cases / *Sexual harassment--Research.

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3-40
Alliton, Vaughn.
Financial realities of AIDS in the workplace. **HRMagazine,** 37:78+, February 1992.
Descriptors: *AIDS (Disease) / *Health, Employee / *Insurance, Health.

3-41
Caudron, Shari.
A low-cost wellness program. **Personnel journal,** 71:34+, February 1992.
Descriptors: *Preventive health services--Case studies / *Health benefit programs--Case studies / *Health, Employee--Case studies.

3-42
Chaffin, Don B.
Ergonomics advances as a science with applications in health, safety. **Occupational health & safety,** 61:38-40+, January 1992.
Descriptors: *Human engineering / *Health, Employee.

3-43
Dewe, Philip J.
Applying the concept of appraisal to work stressors: some exploratory analysis. **Human relations,** 45:143-164, February 1992.
Descriptors: *Stress, Psychological--Research.

3-44
Erfurt, John C., Andrea Foote and Max A. Heirich.
The cost-effectiveness of worksite wellness programs for hypertension control, weight loss, smoking cessation, and exercise. **Personnel psychology,** 45:5-27, Spring 1992.
Descriptors: *Preventive health services--Research / *Health facilities--Research / *Health benefit programs--Research.

3-45
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Why me? A case study of the process of perceived occupational stress. **Human relations,** 45:131-141, February 1992.
Descriptors: *Stress, Psychological--Case studies / *Job satisfaction research.

3-46
Overman, Stephenie and Linda Thornburg.
Beating the odds. **HRMagazine,** 37:42-47, March 1992.
Descriptors: *Preventive health services--Case studies / *Insurance, Health / *Health, Employee.

3-47
Sussman, Lyle and Michael Smith.
Working with adult children of alcoholics. **HRMagazine,** 37:68-70+, January 1992.
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3-48
Velicer, Wayne F. and others.
Assessing outcome in smoking cessation studies. **Psychological bulletin,** 111:23-41, January 1992.
Descriptors: *Preventive health services / *Smoking.

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3-49
Pimentel, Richard and Michael J. Lotito.
Shining light on ADA. **HRMagazine,** 37:46-49, February 1992.
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Descriptors: *Employees' compensation--Law and legislation.

3-50
Swanke, James A., Jr.
Ways to tame workers' comp premiums. **HRMagazine,** 37:38-41, February 1992.
Descriptors: *Employees' compensation--Costs.

EQUAL OPPORTUNITY IN EMPLOYMENT

3-51
Eldredge, Marcia.
Know your rights: a guide to discrimination. **National business woman,** 73:18-20, Spring 1992.
Descriptors: *Women--Civil rights / *Women--Discrimination.

3-52
Gray, John A.
Preferential affirmative action in employment. **Labor law journal,** 43:23-30, January 1992.
Descriptors: *Affirmative action--Cases.

3-53
Haberfeld, Yitchak.
Employment discrimination: an organizational model. **Academy of Management journal,** 35:161-180, March 1992.
Descriptors: *Women--Discrimination--Research / *Women--Pay--Research / *Pay rates--Research.

3-54
Kandel, William L.
Mixed motives, sexual harassment, and the Civil Rights Act of 1991. **Employee relations law journal,** 17:635-644, Spring 1992.
Descriptors: *Discrimination--Cases / *Sexual harassment--Cases / *Civil rights--Law and legislation.

3-55
McEvoy, Sharlene A.
Fat chance: employment discrimination against the overweight. **Labor law journal,** 43:3-14, January 1992.
Descriptors: *Discrimination--Cases / *Prejudices and antipathies--Cases / *Beauty, Personal.

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3-56
Paul, Niall A.
The Civil Rights Act of 1991: what does it really accomplish? **Employee relations law journal,** 17:567-591, Spring 1992.
Descriptors: *Civil rights--Law and legislation.

ETHICS

3-57
Byrne, John A.
Can ethics be taught? Harvard gives it the old college try. **Business week,** p. 34, April 6, 1992.
Descriptors: *Business ethics--Study and teaching.

3-58
Labich, Kenneth.
The new crisis in business ethics. **Fortune,** 125:167-168+, April 20, 1992.
Descriptors: *Business ethics.

3-59
Singer, Andrew W.
The ultimate ethics test. **Across the board,** 29:18-22, March 1992.
Descriptors: *Business ethics / *Executives--Ethics.

3-60
Trevino, Linda Klebe and Bart Victor.
Peer reporting of unethical behavior: a social context perspective. **Academy of Management journal,** 35:38-64, March 1992.
Descriptors: *Ethics--Research / *Employee theft--Research.

EXECUTIVES

3-61
Cappelli, Peter.
Examining managerial displacement. **Academy of Management journal,** 35:203-217, March 1992.
Descriptors: *Executives / *Removal--Research / *Reduction in force--Research.

EXECUTIVES--ABILITIES AND CHARACTERISTICS

3-62
Duda, Halya.
The honeymoon is over for corporate America. **HRMagazine,** 37:66+, February 1992.
Descriptors: *Executives--Abilities / *Executive effectiveness.

3-63
Eagly, Alice H., Mona G. Makhijani and Bruce G. Klonsky.
Gender and the evaluation of leaders: a meta-analysis. **Psychological bulletin,** 111:3-22, January 1922.
Descriptors: *Executives--Abilities / *Women executives--Evaluation / *Leadership--Research.

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3-64

Gregersen, Hal B. and J. Stewart Black.
Antecedents to commitment to a parent company and a foreign operation. **Academy of Management journal,** 35:65-90, March 1992.
Descriptors: *Executives--Characteristics--Research / *Organizational commitment--Research / *Overseas executives--Characteristics.

3-65

Michel, John G. and Donald C. Hambrick.
Diversification posture and top management team characteristics. **Academy of Management journal,** 35:9-37, March 1992.
Descriptors: *Executives--Abilities / *Teamwork--Research.

3-66

Wiersema, Margarethe F. and Karen A. Bantel.
Top management team demography and corporate strategic change. **Academy of Management journal,** 35:91-121, March 1992.
Descriptors: *Executives--Characteristics--Research / *Teamwork--Research.

EXECUTIVES—COMPENSATION

3-67

Byrne, John A., Dean Foust and Lois Therrien.
Executive pay: compensation at the top is out of control. Here's how to reform it. **Business week,** p. 52-58, March 30, 1992.
Descriptors: *Executives--Pay / *Executive compensation / *Performance-based pay.

EXECUTIVES--RESPONSIBILITIES

3-68

Business and the environment. **Business horizons,** 35:25-28+, March-April 1992.
Special issue.
Partial contents: The changing role of the environmental manager, by Frank B. Friedman; Dealing with environmental regulations and agencies: an industry perspective, by E. G. Fiesinger; The corporate officer and environmental crimes: criminal or victim? by Thomas L. Adams, Jr., Daniel S. Jonas and Thomas H. Lee, II; Environmental training: it's good business, by M. E. Marshall and David W. Mayer.
Descriptors: *Executives--Responsibilities / *Environmental policy / *Environmental health / *Ecology.

3-69

Leibowitz, Zandy B., Jane E. Shore and Gary M. Schuman.
Managers can be developers too. **Training & development,** 46:46-47+, March 1992.
Descriptors: *Executives--Responsibilities / *Management accountability.

HANDICAPPED

3-70

The Americans With Disabilities Act. **Federal Bar news & journal** (Federal Bar Association), 39:39-43+, January 1992.

Partial contents: The ADA regulations: facilitating individualized justice for the disabled, by Donald R. Livingston and Michael R. Keller; Defining "disability": a look at the term within the context of the Americans with Disabilities Act, by Mark D. Laponsky; Essential functions of a job under the ADA: determining if a disabled individual is "qualified," by Gary E. Phelan; The job description defense: what is it? by Richard T. Sampson; Reasonable accommodation and undue hardship under the ADA: selected issues, by Robert B. Fitzpatrick; An employer's compliance checklist: a look at the practical aspects of compliance with the ADA from an employer's perspective, by Stephen M. Silvestri and Deborah L. Zimic; An employee compliance checklist: the employment provisions of the ADA, by Jules L. Smith; Insurance provisions under the ADA: how will it impact employee benefits? by Lawrence Z. Lorber and Kenneth J. Raphael; The ADA and AIDS: how will Public Law 101-336 affect this new minority? by E. Anne Benaroya; The threat to safety defense under the Americans with Disabilities Act: it source, surrounding caselaw, and interpretation, by Mary Anne Sedey; The Civil Rights Act of 1991: expansion of remedies for employment discrimination, by David J. Shaffer.

Descriptors: *Handicapped--Employment--Law and legislation / *Handicapped--Discrimination--Law and legislation.

3-71

Coleman, Troy and Rebecca Furr.

The Americans with Disabilities Act: crisis or challenge for Workforce 2000? **Public management,** 74:4-8, April 1992.

Descriptors: *Handicapped--Law and legislation / *Labor force.

3-72

Frierson, James G.

An analysis of ADA provisions on denying employment because of a risk of future injury. **Employee relations law journal,** 17:603-622, Spring 1992.

ADA = Americans With Disabilities Act.

Descriptors: *Handicapped--Discrimination--Cases / *Handicapped--Discrimination--Law and legislation.

HEALTH PERSONNEL

3-73

Garber, Janet.

Lessons on landing lab techs. **Journal of career planning & employment,** 52:21-23, January 1992.

Descriptors: *Laboratory technicians.

3-74

Shedlock, Norka.

Clinical experience is critical to careers in health. **Journal of career planning & employment,** 52:6-7, January 1992.

Descriptors: *Health personnel--Career opportunities / *Health personnel--Employment.

HEALTH PERSONNEL (Cont'd)

3-75
Shedlock, Norka.
Prognosis for careers in health: never better. **Journal of career planning & employment,** 52:36-40, January 1992.
Descriptors: *Health personnel--Career opportunities / *Health personnel--Employment.

3-76
Weisbord, Anne.
Nursing the nursing shortage back to health. **Journal of career planning & employment,** 52:58-60, January 1992.
Descriptors: *Nurses--Employment / *Nurses--Career opportunities.

INCENTIVE AWARDS AND PROGRAMS

3-77
Gainsharing. **Compensation & benefits review,** 24:21-33+, January-February 1992.
Contents: Implementing a gainsharing plan: what companies need to know, by David Beck; National gainsharing study: the importance of industry differences, by Steven E. Markham, K. Dow Scott and Beverly L. Little; Gainsharing: a bonus plan or employee involvement? by Robert L. Masternak and Timothy L. Ross.
Descriptors: *Financial incentives--Case studies / *Financial incentives--Administration.

3-78
Markham, Steven E. and others.
The evolutionary development of a Scanlon Plan. **Compensation & benefits review,** 24:50-56, March-April 1992.
Descriptors: *Scanlon Plan--Case studies / *Incentive pay--Case studies / *Profit sharing--Case studies.

3-79
Markham, Steven E. and others.
Gainsharing experiments in health care. **Compensation & benefits review,** 24:57-64, March-April 1992.
Descriptors: *Financial incentives--Case studies / *Hospitals--Administration / *Profit sharing--Case studies.

INSURANCE, HEALTH

3-80
Glaser, William A.
NHI: it's better than you think. **Best's review** (life/health insurance edition), 92:16-18+, January 1992.
NHI = national health insurance.
Descriptors: *Insurance, Health / *Insurance, Health--Comparative studies.

3-81
Martinez, Michelle Neely and Joe Lamoglia.
Hands-on answers to hidden health costs. **HRMagazine,** 37:48-53, March 1992.
Descriptors: *Medical care--Costs / *Repetitive strain injuries / *Health, Employee.

INSURANCE, HEALTH (Cont'd)

3-82

Zeidner, Rita.

Choice in health benefits: too much of a good thing? **Government executive,** 24:59+, April 1992.

Descriptors: *Insurance, Health--Administration--Evaluation / Federal government.

INTERNSHIP

3-83

Pierson, Joy.

Effective local government internships: a practical learning experience. **Public management,** 74:16-19, February 1992.

Descriptors: *Internship / Local government.

JOB SATISFACTION

3-84

Champoux, Joseph E.

A multivariate analysis of curvilinear relationships among job scope, work context satisfactions, and affective outcomes. **Human relations,** 45:87-111, January 1992.

Descriptors: *Job satisfaction research.

JOB SEARCH

3-85

Wildeman, Louise.

100% of graduating class evaluate placement/recruiting. **Journal of career planning & employment,** 52:31-34, January 1992.

Descriptors: *Employment services--Evaluation / *Recruitment--Methods.

LABOR-MANAGEMENT RELATIONS

3-86

Davy, Jeanette A. and George W. Bohlander.

Recent findings and practices in grievance-arbitration procedures. **Labor law journal,** 43:184-190, March 1992.

Descriptors: *Grievance arbitration--Methods / *Grievances--Procedures--Research.

3-87

Levine, Marvin J.

Labor and management response to total quality management. **Labor law journal,** 43:107-116, February 1992.

Descriptors: *Quality control / *Productivity improvement / *Quality circles.

3-88

Nelson, Richard R.

State labor legislation enacted in 1991. **Monthly labor review,** 115:40-55, January 1992.

Descriptors: *Leave--Law and legislation / *Hours of work--Law and legislation / *Discrimination--Law and legislation / State government.

LABOR-MANAGEMENT RELATIONS (Cont'd)

3-89
Steel, Robert P. and others.
Effects of perceived decision-making influence on labor relations and organizational outcomes. **Group & organization management,** 17:24-43, March 1992.
Descriptors: *Decision-making--Group method / *Labor-management relations / *Participative management.

LEADERSHIP

3-90
Flores, Fernando P.
Team building and leadership. **Supervisory management,** 37:8, April 1992.
Descriptors: *Team development / *Leadership.

3-91
Gemmill, Gary and Judith Oakley.
Leadership: an alienating social myth? **Human relations,** 45:113-129, February 1992.
Descriptors: *Leadership--Research.

3-92
Gibbons, Patrick T.
Impacts of organizational evolution on leadership roles and behaviors. **Human relations,** 45:1-18, January 1992.
Descriptors: *Leadership--Research / *Change, Organizational--Research.

LEAVE

3-93
DeBenedictis, Don J.
Unpaid leave for judges. **ABA journal** (American Bar Association), 78:17, April 1992.
Descriptors: *Leave without pay / *Judges / Federal government.

MANAGEMENT

3-94
Adler, Paul S., D. William McDonald and Fred MacDonald.
Strategic management of technical functions. **Sloan management review,** 33:19-37, Winter 1992.
Descriptors: *Management methods / *Strategic planning.

3-95
Brockner, Joel.
The escalation of commitment to a failing course of action: toward theoretical progress. **Academy of Management review,** 17:39-61, January 1992.
Descriptors: *Decision-making--Research / *Organizational behavior--Research.

3-96
Corbin, Lisa.
Drowning in paper? **Government executive,** 24:20-22+, April 1992.
Descriptors: *Paperwork management / *Electronic data processing / Federal government.

MANAGEMENT (Cont'd)

3-97
Horton, Thomas R.
Upon reflection.... **Supervision,** 53:8-9, April 1992.
Descriptors: *Management style / *Success in employment / *Management theory / *Management methods.

3-98
Parthasarthy, Raghavan and S. Prakash Sethi.
The impact of flexible automation on business strategy and organizational structure. **Academy of Management review,** 17:86-111, January 1992.
Descriptors: *Automation--Administration / *Automation--Research.

3-99
Shoop, Tom.
The IG enigma. **Government executive,** 24:38-41, January 1992.
Descriptors: *Management audit / *Audits, Internal / *Investigators / Federal government.

3-100
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3-101
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3-104
Wiley, Carolyn.
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3-105
Gilsdorf, J. W.
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3-106
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3-109
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3-117
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3-124
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3-125
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3-132
Shoop, Tom.
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3-133
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3-134
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3-136
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3-137
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3-140
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3-142
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3-143
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Descriptors: *Economists--Employment.

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3-149
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3-152
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Descriptors: *Public administration--Comparative studies.

3-153
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Descriptors: *Disasters--Case studies / Literature reviews.

3-154
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Descriptors: *Contracts, Government / *U.S. Office of Management and Budget--Rules and practice / Federal government.

3-155
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3-156
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Descriptors: *Reduction in force--Administration / Federal government.

3-157
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The Pentagon squeeze. **Government executive,** 24:21-23+, February 1992.
Descriptors: *Reduction in force / *U.S. Department of Defense--Administration / Federal government.

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3-158
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Descriptors: *Relocation.

RETIREMENT

3-159
Kahn, Sharon.
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Descriptors: *Retirement benefits--Costs.

3-160
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3-161
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Descriptors: *Retirement benefits--Administration / *Retirement planning.

3-162
Thornburg, Linda.
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Descriptors: *Pension financing / *Retirement.

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3-163
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3-164

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Descriptors: *Safety education.

SUPERVISION

3-165

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Descriptors: *Supervisors--Attitudes / *Problem solving / *Supervisors--Abilities.

3-166

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Descriptors: *Supervisors--Responsibilities / *Youth--Characteristics / *Work values / *Employee attitudes.

3-167

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Descriptors: *Supervision--Methods / *Supervisors--Abilities / *Supervisors--Responsibilities / *Human relations.

3-168

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Descriptors: *Supervisors--Responsibilities / *Youth--Characteristics / *Work values / *Employee attitudes.

TESTS

3-169

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Descriptors: *Test validity--History.

THOUGHT AND THINKING

3-170

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Descriptors: *Creative thinking.

TRAINING

3-171
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Descriptors: *Training / *Videotape recorders and recording / *Teaching--Aids and devices / *Audio-visual aids.

WOMEN--EMPLOYMENT

3-172
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Descriptors: *Women political executives / *Women executives.

3-173
Schwartz, Felice N.
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Descriptors: *Women--Attitudes toward / *Organizational commitment / *Married women--Attitudes toward / *Women--Selection.

WORK LIFE

3-174
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Descriptors: *Day care centers / *Elder care / *Family (Sociological unit) / Federal government.

3-175
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Descriptors: *Day care centers / *Industry--Social aspects / *Personnel policies.